

Haralson Family Connection Coalition
Executive Committee Meeting Minutes
Wednesday, July 13, 2011

Attendance: Anne Chaffin, John Lebowitz, Steve Sampler, Elizabeth Langley, and Jim Winchester

The meeting was called to order by Anne Chaffin. There was not a quorum present so a vote could not be requested. The members present decided the important items on the agenda would be voted on via email.

- A. The Executive Committee needs to send their regrets if they are unable to attend the Executive Committee meeting.

Minutes of the last executive committee meeting were read. Jim emailed the minutes to all and with six responses the minutes were approved as received.

Jim presented the treasurer's report and it was reviewed by the Committee. Jim emailed the report to all members and with 6 responses it was approved.

Jim presented the Director's Monthly Report. Jim has been working with the Development Authority on the Strategic Planning for our community. It is strengthening and deepening the coalition between the HFCC and the HCDA. The Family Engagement Team needs more people to be involved in this team. The "Back 2 School" event is August 13th from 10am to 2pm and volunteers are welcome. In June, a press release for the Strategic Planning was in the newspapers. Director's monthly report was emailed to all and with 6 responses was approved with no changes.

- A. The Family Engagement Team needs to look for new members to participate in the team. We need more non-agency participation.
- A. Jim will send the press release to the Executive Committee.

Old Business

- Coordinator's Contract: Needs to be moved to next meeting
- 501c3 Status & 990 Filings: Richard Meigs told Steve Sampler that the 990's have been filed up to 2010. HFCC cannot move forward in their 501c3 status until we have the last five 990 filings.
 - A. Steve Sampler will approach Richard Meigs to get copies of the 990 filings.
- The GaFCP grant has been increased to \$44,000.
- Revised FY 2012 Budget: Jim presented the budget to the committee and there is a \$1,566 deficiency. The Sewell Foundation grant should cover this.

- FY 2011 EMC Roundup Grant: Jim sent an email to EMC about how the money was used. Jim asked for another year to utilize this program and its funds. Jim has contacted more churches about using the program and many were still not responsive.

A. Jim will contact Jennifer to set up a meeting with the churches.

- Sewell Foundation Grant: Jim contacted Robin Worley about submitting our grant request for the June meeting. They suggested that HFCC submit their grant request in the July meeting because the June meeting would be low. He said that the HFCC would have a better chance of receiving more of our requested amount in the July meeting. Jim submitted the request and the meeting will be on July 21st.

New Business

- Update 5 Year Community Strategic Plan: They have had 4 meetings with 8 meeting hours. The Committee has another meeting on Monday, July 18th.
- July 21st Meeting: We will be moving into the Strategic Plan. Joey Mullins will be conducting a Needs analysis and a SWOT analysis.
- Reappointment of Board Members in October: We still have an opening for Representative Kevin Cooke. He has been on an extended vacation but Jim hopes to get a response from him.
- Alternate Plan for Office Needs: Jim has spoken with Mayor Sharon Sewell about using an extra office at the Bremen City Hall.

A. Jim needs to get a written memorandum of understanding of their agreement.

The next Executive Committee is scheduled for Wednesday, October 15, 2011.
The next full board meeting is scheduled for Thursday, July 21, 2011.