

# Haralson Family Connection Coalition

Executive Committee Meeting Minutes

Wednesday, July 10, 2013

Attendance: Steve Sampler, Elizabeth Langley, Bill Anderson, Elaine Hutcheson, Anne Chaffin, Betty Candler, and Jim Winchester

The meeting was called to order by Bill Anderson.

Minutes of the last executive committee meeting were read and approved.

**M.** Steve Sampler moved that the minutes be accepted as read.

**S.** Anne Chaffin seconded the motion which passed unanimously.

Steve S. presented the treasurer's report and it was reviewed by the Committee.

**M.** Betty Candler moved that the treasurer's report be accepted with the contingency of changes being made to the expenses for the quarter.

**S.** Elaine Hutcheson seconded the motion which passed unanimously.

## Old Business

- 501c3 Status: HFCC received a letter from the IRS which states they are reviewing our application. We should receive a notification about our status by September 30<sup>th</sup>.
- DHS Contract: The Bremen Board of Education agreed and approved the contract for the Family Connection grant for FY 2014, therefore Jim submitted our contract to GaFCP with all appropriate signatures ahead of the deadline.

## New Business

- Excess Office Furniture: Due to lack of storage space, Jim wanted to loan some of the furniture to the Community Christian Council and Victory Fellowship, as requested. The furniture has to be loaned due to the fact that these items were bought with federal grant money and cannot be sold or permanently transferred.
  - M.** Steve Sampler moved that the furniture would be loaned to the Christian Council and Victory Fellowship.
  - S.** Anne Chaffin seconded the motion which passed unanimously.
- Secretary: Elizabeth will be resigning from the secretary position and the executive committee following the July 18<sup>th</sup> meeting. **(A)** Jim will work to find a replacement for the remaining term until elections in January.
- Teen Maze: Polk County Family Connection has invited the HFCC to invite 100 9<sup>th</sup> graders from the Haralson County High School and the Bremen High School to attend their Teen Maze in November. Jim reports that the budget

for the event is \$7000 and made a recommendation that HFCC donate money to help fund this project. Bill A. suggested that given the condition of our current bank account that HFCC could provide a substantial donation to be decided on as things progress and Jim is certain that our students will be attending.

- A.** Jim will follow up with the schools about allowing the students to participate in the Polk County Teen Maze.
  
- **MOU and Contract:** Due to changes with our DHS contract, the HFCC and the Bremen Board of Education it has been suggested by GaFCP staff that our organization enter into a Memorandum of Understanding with Bremen Board of Education to solidify the relationship and responsibilities. Jim presented a draft MOU to the Executive Committee.
  - M.** Betty Candler moved to approve the MOU with corrections made by the Executive Committee.
  - S.** Steve Sampler seconded the motion which passed unanimously.
  - A.** Jim will share the MOU with Dr. Hicks and obtain necessary signatures
  
- **Adjournment**
  - M.** Steve Sampler moved that the meeting be adjourned.
  - S.** Anne Chaffin seconded the motion which passed unanimously.

The next Executive Committee is scheduled for Wednesday, October 9, 2013.  
The next full board meeting is scheduled for Thursday, July 18, 2013.