

Haralson Family Connection Coalition
Executive Committee Meeting Minutes
Wednesday, April 13, 2011

Attendance: Betty Candler, John Lebowitz, Steve Sampler, Elizabeth Langley, Keena Hardin, Anne Chaffin, Bill Anderson, and Jim Winchester

The meeting was called to order by Anne Chaffin.

Minutes of the last executive committee meeting were read and approved with correction of two typographical errors.

M. Bill Anderson moved that the minutes be accepted.

S. Steve Sampler seconded the motion which passed unanimously.

Jim presented the treasurer's report.

M. John Lebowitz moved that the treasurer's report be accepted.

S. Steve Sampler seconded the motion which passed unanimously.

Jim presented the Director's Monthly Report. He highlighted his involvement with the ESPLOST Initiative, Haralson County School System Accreditation, and the Haralson County Development Authority's Community Assessment as terrific opportunities to "build equity" in the community

Old Business

5013c Status & 990 filing with IRS: Steve has not received our paperwork from Richard Meigs. We need to get this paperwork from him and then we will need to file ourselves.

A. Steve S. will approach Mr. Meigs this week and get all HFCC account information in his possession and will create a plan to complete delinquent 990 reports

CEMC Operation Round-Up Grant Balance: Jim said that too few churches and other organizations were not interested in the program therefore we might need to look at different options to use this money. John suggested that the issue be discussed at the quarterly collaborative meeting.

A. Jim will follow up with the churches to get a clearer picture of why they are not interested

Board Vacancies/Reappointments: Senator Bill Heath is now represented by Elaine Hutcheson. Representative Cooke doesn't have a representative. Tracy Lambert, Buchanan Police Chief, has joined the board.

A. Jim to continue to work with Rep. Cooke now that the legislative session is winding down.

New Business

Budget Consideration for FY'12: Oak Hall Properties (our landlord) wants to increase the monthly rent (\$350) and the monthly telephone services (\$65) will be turned over to the Haralson Family Connection Coalition. This is more in line with what other tenants are and will be paying. The Sewell Foundation has indicated that it would increase their amount given to the Haralson Family Connection Coalition to cover these increases. After discussion, it was suggested that we should ask for \$12,000-\$13,000 from the Sewell Foundation, since they usually give to help cover our operating expenses as well.

A. Jim will draft a letter of request to Sewell Foundation

Jim mentioned co-using the Smart/White board with the Haralson County Chamber of Commerce. There would need to be a written agreement between the two parties. Issue tabled till Jim can gather more information about how this may happen.

Budget for FY '12: Jim W. presented a proposed budget draft. It include increases in operational expenses and is attached.

M. John Lebowitz made a motion that the proposed budget will start on fiscal year.

S. Steve Sampler seconded the motion which passed unanimously.

Contract for FY' 12 for Coordinator: Jim asked everyone to review the contract, and be prepared to move on new contract by the July EC meeting.

A. Jim to send Anne C. this year's contract

A. Jim needs to create tasks for the Executive Committee. We might consider a work plan to help organize the Executive Committee's tasks.

M. Steve Sampler made a motion that the meeting be adjourned.

S. John Lebowitz seconded the motion which passed unanimously.

The next Executive Committee is scheduled for Wednesday, July 13, 2011. The next full board meeting is scheduled for Thursday, April 21, 2011.