

# Haralson Family Connection Coalition

Executive Committee Meeting Minutes

Wednesday, January 19, 2011

Attendance: Linda Ware, Bill Anderson, John Lebowitz, Steve Sampler, Anne Chaffin, Betty Candler, Jim Winchester

Call to order by Chair

1. Review of minutes: Short discussion about 990 status. Motion by Linda W. to approve minutes as read. Second by Steve S. Motion carried unanimously.
2. Review of Financial Statement: Motion by Steve S. to approve as submitted, second by John L. Motion carried unanimously.
3. Old Business
  - a. 501c3 Status- Anne to call IRS and get more familiar with what we need to do to complete this process.
  - b. 990 filings with IRS- Still not sure that all years' forms have been submitted. Treasurer, R. Meigs, been approached several times to be sure this is done.
  - c. Change of by laws- Recommendation to amend by-laws to make an exception in case of Secretary and Treasurer. Amend to read that these positions can be filled directly from the community, rather than from the board. Jim to prepare the wording and submit proposed amended language at board meeting on Jan 20.
  - d. Update on board vacancies and new board members
    - i. Senator Heath- we have suggested a person to represent him, waiting on confirmation
    - ii. Rep. Cooke- His first suggested designee declined. He is going to get another.
    - iii. Buchanan Police Chief on board
    - iv. Nomination of Elizabeth Malloch, HC Dev. Auth. to board
  - e. Officer elections: The ballot for officer elections was submitted to committee. We have one opening for at-large.
4. New Business:
  - a. Budget revision- Revise amount for evaluation to \$400, and reduce travel to \$1300. Budget balances. Motion to approve by John L., second by Steve S. Motion passed
  - b. GaFCP budget moved to GOCP: Jim informed committee that the state has moved the GaFCP budget to GOCP. What that means is unclear, but Jim will keep them informed. Region One Peer Group recommends letter writing campaign to legislators to get the budget restored. Exec. Comm. Agreed and authorized Jim to begin putting together the letter campaign.
  - c. FY2012 Annual Plan- Due March 15.
  - d. Jim informed committee that the cycle for the next 5-year Strategic Annual Plan begins in March.

- e. Quarterly report due to GaFCP January 15. Extension granted due to weather restraints. Jim will complete by end of this week and submit. First step is to designate a Community Assessment Team.
- f. DHR Annual Contract time- Contract paperwork to be complete by February 15. Anticipate that Bremen BOE will be our fiscal agent again. If not, there was a commitment from the HCBOE to serve in that capacity if necessary. Anne will talk to Superintendent of Bremen Schools to see if we can continue with them as fiscal agent. She and Jim will attend the board meeting in February to thank the board for their involvement.

Move to Adjourn by Bill A., Second by Linda W.

Next meeting of EC is on April 13.