

# Haralson Family Connection Coalition

## Executive Committee Meeting Minutes

January 9, 2014

Attending: Bill Anderson, Elaine Hutcheson, Betty Candler, Annette Johnson, Anne Chaffin, and Jim Winchester (staff)

- 1) Meeting called to order by Chair, Bill Anderson, at 9:05 a.m.
- 2) Call for review of minutes from last two EC meeting- Bill A.
  - a) Motion to approve minutes from July 10, 2013 meeting by Annette J., second by Betty C., unanimously approved.
  - b) Motion to approve minutes from October, 10, 2013 meeting by Annette J., second by Elaine H., unanimously approved
- 3) Call for review of finance report- Steve S.
  - a) Motion to approve finance report from July 10, 2013, with corrections by Annette J. second by Elaine H.
  - b) Motion to approve finance report from October 10, 2013 with corrections by Annette J., second by Betty C.
- 4) Old Business-
  - a) Sewell Foundation grant
    - i) Jim reports that a grant of \$5000 was received and deposited to the HFCC account during the month of December from the Warren Sewell Foundation.
  - b) E-verify completion
    - i) Jim reports that all E-verify requirements from DHS have been completed
  - c) Secretary position candidate
    - i) Jim reports that Jennifer Dobbs will be on the ballot for Secretary for the organization
  - d) IRS status
    - i) Jim reports that we have had no further contact from the IRS regarding our 501c3 status and recommended that Steve S. call an IRS representative to get an update on our status.
  - e) Election of officers/executive committee
    - i) Currently we have one member of our organization for each officer position on the ballot, and three for at-large positions as follows.
      - (1) Chair- Bill Anderson, Vice Chair- Anne Chaffin, Secretary- Jennifer Dobbs, Treasurer- Steve Sampler, At Large- Annette Johnson, Elaine Hutcheson, and Betty Candler.
  - f) Executive committee meeting dates-

- i) 2<sup>nd</sup> Thursday of January, April, July, and August will be the new meeting date for the executive committee.
  - g) Collaborative meeting date for January has been changed from Thursday, January 16 to Thursday, January 23 to accommodate Jim's schedule.
- 5) New Business-
  - a) Request for Bremen BOE-
    - i) Jim W. will attend the Board meeting of the Bremen City School System to ask them to by our Fiscal Agent for FY 2015.
- 6) Updates
  - a) Teen Maze for Haralson Co.
    - i) Upcoming 1<sup>st</sup> meeting
    - ii) Review of Polk event
- 7) New Programs/Grants
  - a) Georgia Food Bank/Arby's- Hunger Reduction Program/after school program
  - b) New afterschool program- "The Treehouse-Beyond the Bell"
  - c) The Northwest Georgia Public Health District- Implementation of "100% Tobacco Free Campus Model Policy for Bremen City Schools.
- 8) Staff Development
  - a) Alice Huffard Richards Non-Profit Leadership Development Program
    - i) Jim reports that he and Betty Candler have been invited to participate in this staff development training provided by the Georgia Center for Non-Profits. The training will start in January and will meet one day per month through October.
- 9) Other business
  - a) Requests for items for the collaborative meeting agenda
    - i) None

Next EC meeting is scheduled for Thursday, April 10. Next collaborative meeting is on Thursday, January 23, 2014.