

Haralson Family Connection Coalition

Executive Committee Meeting Minutes

Wednesday, January 9, 2013

Attendance: Anne Chaffin, Steve Sampler, Elizabeth Langley, Bill Anderson, and Jim Winchester

The meeting was called to order by Bill Anderson.

Minutes of the last executive committee meeting were read and approved.

M. Steve Sampler moved that the minutes be accepted as read.

S. Anne Chaffin seconded the motion which passed unanimously.

Steve S. presented the treasurer's report and it was reviewed by the Committee.

M. Anne Chaffin moved that the treasurer's report be accepted as read.

S. Elizabeth Langley seconded the motion which passed unanimously.

Old Business

- 501c3 Status & 990 Filings: Jim has completed the form 1023 which is necessary for refiling. We must re-establish our Private Foundation status first. Jim and Steve will continue to work on the 990 PF's to catch up with that issue from FY 2007-2012

New Business

- Executive Committee: Linda Ware spoke with Jim about not returning to the Executive Committee. Annette Johnson would like to be on the ballot for election to the Executive Committee. We still have vacancies on the Executive Committee so more nominations are needed.
- Heather Williams is the new director for TCAP and she will join our board of directors.
- Property Insurance: Our carrier no longer works with our agent therefore our agent will be looking for a new carrier. The policy doesn't lapse until February so we have plenty of time.
- Conflict of interest bylaws: We currently do not have a conflict of interest statement in our bylaws. The IRS recommends that we add them to our bylaws.

M. Steve Sampler moved that we bring conflict of interest statement to the board for ratification and inclusion in the by-laws

S. Bill Anderson seconded the motion which passed unanimously.

- Hope Sams spoke with Jim about speaking at our Collaborative meeting. She will be presenting "Building Strong Family Voice". She will present at the meeting of the collaborative next week.

- Agenda: Steve recommended that we share our accomplishments through the HFCC and focus on the importance of our collaboration at each meeting.
- Fiscal Agent: In February, HFCC must submit our fiscal agent information for the next year. Jim will be attending the Bremen City Board of Education meeting next Monday. They will be asked to be our FA for FY2014. This is the first step in securing the fiscal agent for next year.
- Jim was able to purchase 42 heaters to distribute among various agencies using the remainder of the Carroll EMC grant, total cost about \$930. This completes spending of the CEMC Roundup grant from last year.

The next Executive Committee is scheduled for Wednesday, April 8, 2013. The next full board meeting is scheduled for Thursday, January 17, 2012.