

BOARD MEMBER ROLES AND RESPONSIBILITIES

1. Regularly attend Board/Collaborative meetings.
 - a. Collaborative meetings are held quarterly on the third Thursdays of July, October, January and April each year. Called meetings are sometimes utilized in cases of urgent business.
 - b. Board appointments are for two years and board members are on alternating schedules for reappointment. Appointments and reappointments occur in October of each year.
 - c. The annual meeting of the Collaborative is in January, and includes election of Board Officers and at-large members of the executive committee.

2. Be knowledgeable about the responsibilities and requirements of the local Family Connection Collaborative and its policies and procedures. Be able to explain to others in the community about our mission and work in the community.

3. Assist and support the Coordinator in carrying out the duties and responsibilities of the Haralson Family Connection Coalition by:
 - a. Chairing and/or serving on one or more of the various Collaborative committees and Family Connection Strategy Teams;
 - b. Provide oversight for specified programs or activities included in the Family Connection Plan;
 - c. Assist with the required community assessments and strategic planning processes;
 - d. Work to recruit and retain members
 - e. Participate in Collaborative sponsored activities and events; and,
 - f. Work to assure long term operational and financial sustainability, including participation in Collaborative sponsored fundraisers and other initiatives as deemed appropriate.