

HARALSON FAMILY CONNECTION COALITION

FY 2016 Annual Planning/Implementation- Description of Work Teams/meeting notes

Partner Engagement Team

The Partner Engagement Team will be responsible for planning, coordination, and completion of action steps for the following strategy activities from the Annual Plan for FY 2016.

- Partner Engagement-
 - a. Coalition will engage new collaborative members, as well as missing members of the current board of directors, but have not been attending.
 - b. A study will be made of the quarterly collaborative and committee meetings for ways to add value and relevance. Results will be used to improve the meetings.

September 24, 2015- notes

Review prior meeting notes

Complete request for phone#, see form in folder

Preview survey results regarding our quarterly meetings

Survey results were reviewed and some revisions in thinking about the agenda occurred.

Preview Jim's first effort at a calling tree

The group liked the calling tree and wants to initiate it for a trial run for October meeting.

*Jim will confirm with everyone who they are asked to call by phone and start the calling tree one week prior to the quarterly meeting.

Organizations to invite to present at the October meeting?

WIOA will present at our October collaborative meeting according to Jim W.

Group recommended that we go with one existing member presentation and one new program or two existing member presentations for the October meeting and see how it goes time-wise.

Preview mock agenda Jim developed reflecting current opinion about the items and times to be assigned.

Group liked the proposed agenda and it will be followed for the October meeting.

*Jim to add section at the close of the agenda, "2 minute sharing" by agencies.

Group found that the new format meets the following "must have" criterion.

1. Allows time for agencies to report on their services in a more concise and efficient manner.
2. Allows time and encourages exploration and task accomplishment during the meetings.
3. Requires a time limit of 2 hours.
4. Jim W. will email support information for the meeting as a way of cutting time
5. Provides time for in-depth explanation of 2-3 services (about 15 minutes each)
6. Balances time between learning about existing programs and new programs.
7. Provides less time for housekeeping items
8. Jim will confirm willingness of calling tree people to follow through
9. Keep to the agenda and push it along, allow for less "chasing rabbits."

October meeting-

Include brainstorm session on the subject "Who in our community do we not have at our meetings and/or on our board of directors.

Election of new members to board as designated by this team

Discussion of quarterly meeting results?

Other comments:

Russell N. reports that of the folks that he spoke with regarding the missing member survey each person wants to stay involved. Several commented that they either didn't get anything out of the meeting or didn't understand what is going on. Dates and times of the meeting are fine with them.

Attending: Russell Nast, Annette Johnson