

Haralson Family Connection Coalition

Community Assessment Team Meeting

May 16, 2011

Minutes

Attending: Elaine Hutcheson (Rep. Heath), Joey Mullins (GaFCP staff), Betty Candler (LAMP), Anne Chaffin (HFCC Board), John Lebowitz (Bremen City Schools), Steve Williams (Higgins Hospital), Tara Chapman (Haralson Co. Dev. Authority), Vicki Lambert (DJJ), Steve Sampler (Business Community), Bill Anderson (Behavioral Health), Jim Winchester (HFCC staff).

General Discussion of the Scope of the Committee: The majority of the meeting was dedicated to the orientation of the group, by Mr. Joey Mullins (GaFCP staff), to the specific functions, job, and end product of the Community Assessment process. The process includes gathering primary and secondary data, creation of a timeline of benchmarks, deciding what further data to collect, find out what the community thinks are the most pressing challenges, reviewing and prioritizing the data, decide what methods to use to gather data, compile and analyze the data. The end products will be a final report on the data and implications for the collaborative to view, a plan for how to best share this information (report) with the collaborative, and planning the quarterly meeting in October when the results will be shared with the collaborative as a whole. It is important that the Community Assessment Team membership include key people that can provide access to the most complete and accurate set of local secondary (statistical) data, and will be able to help in our collection of primary (opinion) data.

Members of the committee are:

- Elaine Hutcheson- (Rep. Heath)
- Betty Candler- (LAMP)
- Anne Chaffin- (Board Chair)
- John Lebowitz- (Bremen City Schools)
- Steve Williams- (Higgins General Hospital)
- Tara Chapman- (Developmental Authority)
- Vicki Lambert- (DJJ)
- Steve Sampler- (Business Community)
- Kathy Yates- (Chamber of Commerce)
- Bill Anderson- (Behavioral Health Community)
- Angie Campbell- (Haralson County Schools)

Suggested additions for next meeting:

- Annette Johnson (Haralson Schools)

DFCS staff
Al Abernathy- (DOL)
Health Department staff
Family member
Someone from the board of commissioners

(A) Jim will contact and recruit needed members and gain their commitment to be at the next meeting.

Assignments: Mr. Mullins asked for volunteers to start collecting secondary (statistical) data on social challenges of the community. **(A)** The following folks volunteered to collect data and present it at our next meeting.

- Bill Anderson- Regarding Mental Health issues in our county.
- Tara Chapman- Regarding economic development, income, employment, etc.
- John Lebowitz and Anne Chaffin- Regarding #of “disconnected youth” from Bremen City Schools, and other data specific to BCS.
- Steve Williams and Elaine Hutcheson- Regarding health issues
- Betty Candler- Regarding literacy issues

Jim W. has already begun organizing some secondary data from KidsCount and was asked to provide a list of specific data that he has collected already. He will post this information on the Haralson Family Connection Coalition website (www.haralsonfamilyconnection.com)

Next meeting preliminary agenda items:

Work on Time line. **(A)** Jim and Mr. Mullins will get together and flesh out a first draft to be worked on at the next meeting.

Discuss data that has been collected so far, and data we still need to collect

Establish meeting frequency and schedule

The next meeting of the Community Assessment Team will be on Monday, June 6 from 11:00 am till 1:00 pm at Solutions Community Services in Buchanan.