

Haralson Family Connection Coalition
Executive Committee
Called Meeting
Wednesday, November 18, 2009
Minutes

Attendance: John Lebowitz, Anne Chaffin, Keena Hardin, Steve Sampler, and Jim Winchester (HFCC staff). This constituted a quorum.

1. Budget Cuts and discussion: (see attached budget recommendations)
 - a. After discussion of budget cuts as deep as 14% of current grant from GaFCP, committee adopted the 10% cut scenario and recommended a combination of budget cuts, grants acquisition, and fund raising to make up shortfall. At 10% the shortfall will be \$5583 if we keep the current budget. Given, the cuts could be as much as 14% for a shortfall of \$7928 assuming the current budget of \$47000.

- i. Executive Committee voted to reduce the current budget from \$47000 to \$45,979 by cutting the following out of the budget: This is the first effort and more cuts, and revenue sources will be added to the plan.

| | | |
|------------------------|-------|--------|
| Chamber Sponsorship | saves | \$ 100 |
| Newspaper subscription | saves | 25 |

And by reducing the following:

| | | |
|---------------------------------------|-------|-----|
| Office supplies from \$696 to \$300 | saves | 396 |
| Property/Liab Ins from \$380 to \$280 | saves | 100 |
| Evaluator fees from \$500 to \$100 | saves | 400 |

| | | |
|---------------------------|-------|----------------|
| Total reduction in budget | saves | <u>\$ 1021</u> |
| Revised FY '09 budget | | \$45979 |

(M) Motion was made by Steve Sampler to reduce the budget as above. Second by Keena Hardin. No opposition. Motion carried.

- b. Committee suggested that Jim look into ways to increase the “in-kind” contributions from the community.
 - i. **(A)** Jim will continue to explore locating the office at the Sewell Mill location for a savings of \$1470 through the remainder of FY '09.
 - c. Committee members were quick to assure Coordinator that his contract salary and travel would only be affected if no other alternatives were available to make budget.
 - d. Jim suggested that other collaboratives are looking at a combination of increasing “in-kind” support from the community, fund raising, budget reductions and grants. Committee agreed that the least we are in competition with other non-profits the better.

- i. **(A)** Jim volunteered to arrange conversations with Carroll EMC Foundation, Community Foundation of West Georgia, and other local grant sources to see if they will make exceptions to their philosophy that discourages contributions solely for operational/administrative expenses for a non-profit organization.
 - ii. Jim to continue to look for grant options and fund-raising opportunities.
 - 1. John L recommended that we “map” all fund-raising in the community as a way of helping us to schedule any of the HFCC fund raising events.
 - 2. He also recommended that Jim create a nice marketing piece to “sell” our organization to potential givers and to get our board of directors support for fund raising in the community

- 2. Increase in-kind support from community
 - a. Possible move to Sewell Mill in Bremen
 - i. Building is now up to code
 - ii. Has handicapped accessibility and bathrooms
 - b. They are offering us space at possibly no charge in return for our cooperation in creating a “center” for the promotion of non-profits in Haralson County
 - c. Copy of draft MOU with details as fleshed out so far
 - i. Jim states that we could move in by Dec. 1
 - ii. Move would save \$1470 for the rest of FY ‘09

- 3. GaFCP Request for Cooperation of our Collaborative on a Research Project
 - a. GaFCP Evaluation Team asking for 3 collaboratives in the state to participate in a research project by the Emory School of Public Health. GaFCP trying to partner with them to provide evaluation services to measure the effects of the symbiotic relationship between collaboratives and the technical support given by GaFCP staff. Research project is about Emory School of Public Health getting familiar with what the collaboratives do. Jim states that this is just one more indication of the confidence that the GaFCP has in our organization.
 - b. **(M)** Motion to approve HFCC cooperation with Emory School of Public Health by Anne C. Second by John L. No opposition. Motion carried.

- 4. Committee Projects:
 - a. Jim introduced the work being done by the various committees that are working on moving benchmarks forward, and or working to establish a stronger collaborative organization. (see attachment)

- 5. Jim’s level of Community Leadership Involvement
 - a. Jim concerned that he had not shared all the ways he is involved in the community that are related to HFCC initiative and require time

commitments. He is concerned that if he has to take furlough time (in the extreme case) that some of these commitments will have to be discontinued. No action, just information for executive committee members to keep in mind. May revisit the subject at a later date.

Next meeting: Wednesday, January 6 at 10 am (location to be determined)