

Haralson Family Connection Coalition

Minutes of the Executive Board Meeting

October 7, 2009

The Executive Committee of the Haralson Family Connection Coalition met on October 7, 2009 at the Waco City Hall. These minutes, when accompanied by corrections or additions approved by the Board of Directors, constitute the official record of the meeting.

Executive Committee members present at roll call were John Lebowitz, Sumiko Stroud, Linda Ware, Anne Chaffin, Keena Hardin, Steve Sampler, and Betty Candler. Jim Winchester (Exec. Dir.)

(This is a new format for minutes to be followed. (M) means motion, (A) means action to be completed)

1. Call to Order. Chair Anne Chaffin called the meeting to order at 10:00 A.M.

2. Minutes

The minutes of the July meeting were distributed and reviewed.

(M) The minutes of the last meeting were reviewed and amended to include the change from 21 to 24 annual leave days for the Coalition Coordinator in his contract. John Lebowitz moved that we accept the amendment to the minutes, and Linda Ware seconded the motion. The motion passed unanimously.

(M) Sumiko Stroud moved that the minutes be approved as amended, and Linda Ware seconded the motion. The minutes were unanimously approved.

3. Agenda

Jim Winchester, Coordinator, handed out the agenda and handouts for the meeting. Due to the fact that some members had to leave early, the agenda items were not dealt with in order.

4. Finance Report

The finance report was read by Jim W.

(M) Attachment B—Expenditures/Deposits—FY2010 was reviewed. Steve Sampler moved that the board accept Attachment B, and Linda Ware seconded the motion. The motion passed unanimously.

(M) Attachment C—Proposed Operating Budget was reviewed. Jim noted that the payment to the City of Waco is \$210 per month instead of \$283 as referenced in the July minutes. John Lebowitz moved that we accept attachment C, and Steve Sampler seconded the motion. The motion passed unanimously.

5. New Business

Jim Winchester announced that once a year the grantor for the Family Connection requires a self-Assessment to help the collaborative grow in effectiveness and because they want to know how well we are doing. Jim has prepared this report, and it has been gone through item by item by Jim, John, and Anne. The report has been sent to GaFCP staff.

Jan Thompson has asked to be dropped from the executive board but will remain on the general board. There was some discussion about whether or not we wanted to add another person to the Executive Board, but no action was taken.

(M) Sumiko Ware moved that we table the discussion concerning adding a member to the Executive Board. Linda Ware seconded the motion, and it passed unanimously.

Discussion of the status of the HFCC's attaining 501c3 status led to two actions.

(A) Jim is to give Sumiko Stroud the 501c3 materials.

(A) Jim, Sumiko, and Steve are to look over the paper work issue for continuation of the process.

Jim announced that he will give a ten-minute speech to the Haralson County Board of Commissioners on November 3 to explain the functions of the Coalition, and he will also give them a written report on the Coalition programs.

(A) Jim to call commission office and get on their agenda for November meeting.

Jim and Anne reminded the committee that the Bremen City School Board is the fiscal agent for the Coalition and Anne C. added that it would be a good idea to do and update on the work of the coalition to the board of education.

(A) Jim is to make a presentation giving an overview of the HFCC's activities to the January meeting of the Bremen Board of Education at the January meeting.

6. Old Business

Jim announced that the Executive Committee and Board needs to approve the 2010 Annual Plan, the Three Year Community Strategic Plan and the Evaluation Plan

(M) Betty Candler moved that the 2010 Annual Plan be accepted, and Steve Sampler seconded the motion. The motion was unanimously approved.

(M) Steve Sampler moved that we accept the Community Three-Year Plan, and Betty Candler seconded the motion. The motion was passed unanimously.

(M) Keena Hardin moved that we approve the Evaluation Plan for Haralson County High School/Freshman Academy, and Sumiko Stroud seconded the motion. The motion was passed unanimously.

Jim reported that we have done our first progress report on how the evaluation plan is being a progress report has already been done with the help of Lori Lynn Houston and has been submitted to GaFCP staff.

(A) Jim to email this report to the committee members this afternoon.

Jim reminded the committee that the Coalition may face another 4 to 8% cut from the grantor. An additional 4% cut would reduce the current budget by about \$1800, and an 8% cut would reduce the budget by \$3700. Jim indicated an interest in creating alternative budgets for those scenarios.

(A) After some discussion, it was decided that Jim would contact other Family Connection coordinators to see how their collaboratives are handling the budget cuts and report back to the executive committee.

(M) Linda Ware moved that we table the budget issues discussion, and Steve Sampler seconded the motion. The motion carried unanimously.

Nominating Committee shares that the much work is being done to fill the accumulated nine vacancies on the Board of Directors and indicated that four of those have current nominations in place.

(A) Nominating committee to have nominations for all vacancies in place for the full board meeting on October 15.

7. Director's Report (see attachment)

The committee read through the report independently. Sumiko S. commented that there was no indication of a search for grants to help fund our possible shortfall.

(M) Sumiko Stroud moved that Jim seek additional grant funds for the coalition operating budget to be prepared for any shortfall. Keena Hardin seconded the motion. The motion passed unanimously.

8. Other Items and Announcements

Jim presented a list of committees and responsibilities to inform the Executive Committee of work being done in committee.

Jim announced that there will be a Legislative Listening on October 21, 2009, at the Haralson County Chamber of Commerce. Those interested in attending should contact Jerry Wilson.

Jim announced that people from the 2010 census have requested permission to make a ten-minute presentation to the full board at the next meeting.

The board had some discussion about the Community Foundation of West Georgia's resource network, which will be shared at the next full board meeting.

Jim presented a list of items for the agenda for the upcoming Board meeting.

There being no further discussion, the meeting was adjourned by Anne Chaffin, Chair.

The next meeting of the Board of Directors of the Haralson Family Connection Coalition will be on Thursday, January 14 at 9 a.m. at the Haralson County Chamber of Commerce building in Waco.